

**Written 1 February 2021**

## **The Coronavirus Job Retention Scheme Deadline**

If you cannot maintain your workforce because your operations have been affected by coronavirus (COVID-19), you can furlough employees and apply for a grant to cover a portion of their usual monthly wage costs where you record them as being on furlough.

The Coronavirus Job Retention Scheme has been extended until 30 April 2021. You can claim 80% of an employee's usual salary for hours not worked, up to a maximum of £2,500 per month.

Claims for furlough days in January 2021 must be made by 15 February 2021. You can no longer submit claims for claim periods ending on or before 31 October 2020.

See: [https://www.gov.uk/guidance/claim-for-wage-costs-through-the-coronavirus-job-retention-scheme?utm\\_medium=email&utm\\_campaign=govuk-notifications&utm\\_source=ada8c567-1caa-468d-a680-0da7b15cc7cb&utm\\_content=daily](https://www.gov.uk/guidance/claim-for-wage-costs-through-the-coronavirus-job-retention-scheme?utm_medium=email&utm_campaign=govuk-notifications&utm_source=ada8c567-1caa-468d-a680-0da7b15cc7cb&utm_content=daily)

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